All practitioners undertaking intervention in a public setting should complete a risk assessment using this template as means to identifying, planning for and mitigating risk.

**Intervention/Activity:** Visit to Church next to school, group of 6 **Date:** 2/7/18 **Practitioner:** EPR

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| **HAZARD OBSERVED** | **RISK BEFORE CONTROL MEASURES** | **PERSONS AT RISK** | **CONTROL MEASURES** | **COMMENTS****ACTIONS** | **RESIDUAL RISK RATING** |
| Exposure to weather. | Cold injury, heat injury, over-exposure to sun. | Child/ren and staff. | * Consider possible weather conditions and plan appropriate programme, clothing and equipment.
* Plan for child/ren who may not bring suitable clothing – check before intervention
* Daily weather forecast considered and plans adjusted accordingly.
 | Provide clear information about suitable clothing and equipment to children and referrers/parents/carers | Low |
| Child/ren lost or separated from practitioner/group, inadequate supervision. | Injury, death. | Child/ren. | * Ensure supervising staff competent and understand their roles.
* Sufficient supervision
* Plan and use suitable group control measures (for example, buddy systems, large groups split in small groups each with named leaders, identification system).
* Discuss itinerary and arrangements with child/ren.
* Briefing to all on what to do if separated from group.
* Head counts by practitioner(s) particularly at arrival/departure points, and when separating and reforming groups.
 | Plan supervision before intervention and brief staff and child/ren. | Low |
| Illness or injury. | Illness, injury. | Child/ren, staff. | * Leaders know how to call emergency services.
* Child/ren are reminded to bring individual medication if required and this is securely kept.
* Mobile phones carried if available.
* Emergency contacts arranged.
* Ensure child/ren know how to walk safely from the school to the church, particularly in terms of road safety.
 | Medication brought by child/ren. | Low |
| Special needs of specific pupils – medical, behavioural, educational. | Illness, injury. | Pupils | * Obtain information from referrer/parent/carer
* Take advice from referrer if appropriate
* Make necessary arrangements for individual pupils including individual risk assessment as necessary.
 | Use referral form. | Low |